

Minutes
Advisory Council for Teacher Education
January 18, 2005

In attendance: Karen Bard, Mark Byra, Meredith McLaughlin, Casey Nelson, Deb Parkinson, Kay Persichitte, Nancy Smueles, Joe Stepans, MaryAnn Wurzel (by phone), Leslie Zorko.

Deb called the meeting to order at 4:03. Kay provided an update on progress toward development of the various assessments agreed to during the CoEd Assessment Workshop in the summer of 2004. Assessments for each Decision Point are proceeding with faculty sub-groups working. Some assessments are in draft form and have been provided to the Assessment Review Council (ARC) for feedback. The timeline for full implementation of the WTEP Assessment Plan is fall, 2005.

A draft (v2) of the Guidelines for the Identification, Preparation, and Evaluation of Preservice Mentor Teachers was shared by Karen. Council members provided feedback and suggestions for this version of the draft. It was noted that the WSUP TITF will meet tomorrow to discuss this draft as well. Overall, the Council was supportive of the draft and the direction of this task. The discussion was lively and suggestions included:

- Be clear about the purpose of this instrument
- Consider having preservice teacher AND Consultant/UW Faculty complete the evaluation
- Use a scale of 4 instead of 5
- Add opportunity for Comment(s) under each item and at the end of the instrument
- Consider use of the instrument as a voluntary self-evaluation
- Consider mid-term use by the student teacher to share with the Consultant/UW Faculty member
- Consider similar instrument for preservice students to evaluate building principals/administrators
- Mid-term may be too late; 3 to 5 weeks into the semester might be better

After the TITF meeting, the next draft will be shared with Council members and task force members for feedback.

Joe moved to approve the curriculum request to add "Grade of C or better in O course" as a prerequisite to EDST 3000. Meredith seconded. The motion carried unanimously. Nancy reminded us that this prerequisite will only apply to those students admitted after fall 2003 when the new USP requirements were implemented. Typically teacher ed students take COM 1010. We will need to advise students into an O course immediately upon admission to the WTEP since the number of O courses is limited. Students should be counseled to register for their O course during their freshman spring semester or (at the latest) sophomore fall semester. At the conclusion of the meeting, Mark suggested to Kay that we might want to consider the requirements for approval as an O course and think about a course in the WTEP that might be adapted to meet both program and USP requirements. Kay will follow-up on this with a conversation with appropriate department heads.

Kay provided an update on the status of other courses in the USP approval process including the WC designations for Secondary Ed Methods (senior year) courses. These designations are critical to our ability to meet the 128-credit hour limit and develop concurrent majors with other Colleges.

Nancy informed us that our meeting time this semester conflicts with Jeff's class schedule, so we need to find a replacement. The Council charged Nancy to identify someone who could represent Elementary Education. Gender and ethnicity should be additional secondary considerations if reasonable.

We adjourned at 5:03 pm.

Next meeting: February 8, 2005

Respectfully submitted,
Kay